

# UvA FGw Aspasia Fund

## Call for proposals 2023/2024

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### Annex I: Guidelines for drawing up applications

An application consists of three parts:

1. the application
2. the curriculum vitae
3. the statement of consent from the Department Chair and the director of the Research School

The full application should be submitted as one file in PDF format and sent to [aihr@uva.nl](mailto:aihr@uva.nl).

#### *Part 1: Application format*

Part 1 is drawn up in English. Applicants are asked to use the following Application format:

#### **1. APPLICANT**

Give your name, job title, and affiliated department and research school.

#### **2. DESCRIPTION OF THE PROPOSED GRANT PROJECT (max. 500 words, excl. references)**

Please describe how you will use the Aspasia Fund, if allocated:

- What type of grant within the Aspasia fund scheme are you applying for and what is the aim of your grant project?
- What is the work plan and/or time frame for the grant project?
- How will it support your career, both in the short and long term?
- To what extent does this grant offer you an opportunity that cannot be achieved through other routes?
- If applicable: what other (personal) factors play a role in applying for this grant that the selection committee should be aware of?

#### **3. WIDER RELEVANCE OF THE PROPOSED GRANT PROJECT**

Describe the wider relevance of the proposed grant project in terms of research, teaching, leadership, et cetera (going beyond the personal career perspective). You can also focus on the relevance for your research team, the research school(s), and/or the department(s).

#### **4. BUDGET**

Please include a brief overview of the budget. Colleagues at the [Project Office](#) can provide assistance in drawing up a specified budget.

#### *Part 2: Curriculum vitae*

Please provide a brief CV (no longer than one page, in either Dutch or English).

### ***Part 3: Statements of consent***

Include a statement of consent from the Department Chair, ensuring that the proposed activities (such as temporary increase of research time or research visit) can take place should the grant be awarded. Also include a statement of consent from the director of the Research School, stating that the intended proposal fits within the research profile of the school.