

Annex I: Guidelines for drawing up applications for **Network Grants**

An application consists of three parts:

1. the application
2. the curriculum vitae
3. the statement of consent from the Director of the involved Research School

The full application is submitted as one file in PDF format and is drawn up in English.

Part 1: Application format

1. TITLE OF THE RESEARCH PROJECT

Provide a short title of the proposed research project.

2. APPLICANT

Give your name and affiliated Research School (and Research Priority Area).

3. TYPE OF GRANT

Indicate which grant type (e.g., Horizon 2020: Marie Curie RISE, Marie Curie ITN, Societal Challenges; Creative Europe; COST) you intend on preparing an application for and the closing date for submission (if known).

4. CONSORTIUM MEMBERS

List all envisaged partners of the consortium/network, along with a short summary of their CVs (max. one paragraph per member).

5. DESCRIPTION OF THE PROPOSED RESEARCH PROJECT (max. 500 words, excl. references)

Provide a description of your first ideas for the proposed research project, taking into account the requirements that apply for the type of grant in question. A fully-fledged proposal is not required. Motivate the composition of the consortium in light of the research project.

6. RELEVANCE TO THE RESEARCH SCHOOL (AND RESEARCH PRIORITY AREA)

Describe the relevance of the proposed research project for the research programme of one of the Research Schools and if applicable Priority Areas of the faculty.

7. EXPECTED OUTCOME

What kind of outcome/networking possibilities are you expecting?

8. WORK PLAN

Provide a work plan for the networking activities (in a timetable) and specify arrangements for management and coordination.

Part 2: Curriculum vitae

• **PERSONAL INFORMATION**

Family name, First name:

Date of birth:

Research School/research priority area:

URL for web site:

• **EDUCATION**

199? PhD

Name of Faculty/ Department, Name of University/ Institution, Country

199? Master's

Name of Faculty/ Department, Name of University/ Institution, Country

• **CURRENT POSITION(S)**

200? – Current Position

Name of Faculty/ Department, Name of University/ Institution/ Country

• **PREVIOUS POSITIONS**

200? – 200? Position held

Name of Faculty/ Department, Name of University/ Institution/ Country

• **FELLOWSHIPS AND AWARDS**

200? – 200? Name of Faculty/ Department/Centre, Name of University/ Institution/ Country

200? Award received from Name of Institution/ Country

198? – 199? Scholarship, Name of Faculty/ Department/Centre, Name of University/ Institution/
Country

• **SUPERVISION OF GRADUATE STUDENTS AND POSTDOCTORAL FELLOWS**

200? – 200? Number of Postdocs/ PhD/ Master Students

Name of Faculty/ Department/ Centre, Name of University/ Institution/ Country

• **TEACHING ACTIVITIES (if applicable)**

200? – Teaching position – Topic, Name of University/ Institution/ Country

• **ORGANISATION OF SCIENTIFIC MEETINGS (if applicable)**

201? Please specify your role and the name of event / Country

200? Please specify type of event / number of participants / Country

• **INSTITUTIONAL RESPONSIBILITIES (if applicable)**

201? – Faculty member, Name of University/ Institution/ Country

201? – 201? Graduate Student Advisor, Name of University/ Institution/ Country

200? – 200? Member of the Faculty Committee, Name of University/ Institution/ Country

200? – 200? Organiser of the Internal Seminar, Name of University/ Institution/ Country

200? – 200? Member of a Committee; role, Name of University/ Institution/ Country

- **COMMISSIONS OF TRUST (if applicable)**

- 201? – Scientific Advisory Board, Name of University/ Institution/ Country
- 201? – Review Board, Name of University/ Institution/ Country
- 201? – Review panel member, Name of University/ Institution/ Country
- 201? – Editorial Board, Name of University/ Institution/ Country
- 200? – Scientific Advisory Board, Name of University/ Institution/ Country
- 200? – Reviewer, Name of University/ Institution/ Country
- 200? – Scientific Evaluation, Name of University/ Institution/ Country
- 200? – Evaluator, Name of University/ Institution/ Country

- **MEMBERSHIPS OF SCIENTIFIC SOCIETIES (if applicable)**

- 201? – Member, Research Network “Name of Research Network”
- 200? – Associated Member, Name of Faculty/ Department/Centre, Name of University/ Institution/ Country
- 200? – Funding Member, Name of Faculty/ Department/Centre, Name of University/ Institution/ Country

- **MAJOR COLLABORATIONS (if applicable)**

Name of collaborators, Topic, Name of Faculty/ Department/Centre, Name of University/ Institution/ Country

- **CAREER BREAKS (if applicable)**

Exact dates Please indicate the reason and the duration in months.

- **LIST OF PUBLICATIONS**

Only mention those publications that have been published or have been accepted for publication.

Part 3: Statement of consent

Include a statement of consent from the Director of the Research School, stating that the intended proposal fits within the research profile of the school.